

GREEN BAY/BROWN COUNTY PROFESSIONAL FOOTBALL STADIUM DISTRICT

Pursuant to Section 19.84, Wis. Stats., a meeting of the Green Bay/Brown County Professional Football Stadium District Board was held on **Monday, December 9, 2019** at 2:00 p.m. at Lambeau Field Atrium, Green Bay, Wisconsin.

PRESENT: Chuck Lamine, Leah Weycker, Kristen Johnson, Margaret Jensen, Bill Galvin, Keith Lucius, and Sen. Cowles (via phone).

ALSO PRESENT: Pat Webb, Greg Kuehl, Aaron Popkey, Bill Vande Castle, and Joel Everts

1. CALL MEETING TO ORDER

The meeting was called to order by Chair Lamine at approximately 2:03 p.m.

2. ROLL CALL

Roll call was taken. All Board members were present with Sen. Cowles participating via phone.

3. PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance.

4. APPROVE/MODIFY AGENDA

A MOTION WAS MADE BY LEAH WEYCKER AND SECONDED BY KEITH LUCIUS TO APPROVE THE AGENDA. Vote taken. MOTION CARRIED UNANIMOUSLY.

5. REQUEST FOR APPROVAL OF THE MINUTES – OCTOBER 21, 2019

A MOTION WAS MADE BY MARGARET JENSEN AND SECONDED BY BILL GALVIN TO APPROVE THE MINUTES. Vote taken. MOTION CARRIED UNANIMOUSLY.

6. LATE COMMUNICATIONS (IF ANY)

There were no late communications.

7. CONSIDERATION OF RESOLUTION 110 – AUTHORIZING APPROVAL AND ADOPTION OF 2020 BUDGET

Mr. Webb went over the highlights with the Board members. He explained the District Operating Fund budget is basically funded in two ways. One is with an escrow fund that generates \$100,000 every year until 2031. The second funding source is the Economic Development Fund. The District projects it will use \$83,000 this year. The \$100,000 is a given and the \$83,000 is flexible depending on what is spent. The whole budget is premised on nothing changing for next year. He's heard the Packers may want to renegotiate the lease for a possible extension. However, the budget doesn't include funds for lease negotiations or legislative changes if needed. This budget is pretty much the same as last year. A little bit more is being charged to the Economic Development Fund for Mr. Kuehl's time but in the end it's not a whole lot different.

Mr. Webb said the calculation for the contract with Sigma is pretty much the same. There is no pay raise for himself or Mr. Kuehl. Ms. Roskom will get a 2 percent pay raise which is pretty consistent with local governments. There is no sales tax coming in but there is the escrow fund.

Mr. Webb went on to explain the Capital Projects Fund. He said last year they took in quite a few extra dollars due to a tax change that didn't allow corporations to write off as many of their tickets. Therefore, a lot of corporations turned in tickets and they actually collected quite a bit more in user fee. He went back to the standard year of \$300,000 for this budget. After the District pays for the security building project there will be between \$7 and \$8 million left in that fund. As of the time the budget was printed there was no request from the Team. He has since learned they plan to renovate the concourses and they'd like to use some of the funds for that. Mr. Webb told them they would negotiate their participation and bring it back to the Board during the year and not try to look at it now. He will work with the Packers after they know how much is left after the security building payout. He explained this money can only be used for capital improvements of the stadium. In the past the Board felt they'd like to hold several million dollars in case of an emergency. With that in mind, he will work with the Team to come up with a fair amount the District will contribute. Ms. Johnson asked if they gave him an idea of how much the project will cost. Mr. Webb said overall it would cost approximately \$10 million. He said there is no detail yet but he will bring it to the Board at a later time. Chair Lamine asked about the amount and if the balance in the fund contains the reserve mentioned earlier. Mr. Webb said there is \$13 million in the fund but they are still waiting for the security building payout of \$5-6 million. Mr. Lucius asked how the District would build the fund back up. Mr. Webb said the only source in the fund is the difference in the user fee on new tickets. He explained that a few years ago they took tickets out of the inventory and sold them as season tickets and the whole \$3,000 of the user fee came to the District. If 50 seats become available and they're all old seats that are refunded at the old rate, the user fee is collected at the new rate. Mr. Kuehl said there has to be someone willing to take those tickets in order for you to be able to turn your tickets in. Mr. Lucius said the only way to build this fund back up is with the seat fees. Otherwise, once this is gone it's gone. Mr. Webb agreed but the Packers still have an obligation to keep the stadium at the level of the top 25 percent of the NFL. He said according to the lease, they become fully responsible for capital improvements and they have paid for most of the capital improvements that have been completed. They pick certain projects that they feel the District is a good source for. The projects have included the field, the lights, the security building, the storm water retention and now the concourses. Chair Lamine added that the District contributed to the expansion of the south end zone. Mr. Webb said only the initial user fee collected on the new seats went to the project.

Mr. Galvin asked about the interest rate. He asked if the District was restricted on what they can invest in. Mr. Webb said they had \$13 million last year invested in different government securities. He budgeted low.

Mr. Webb explained the 8257 Fund and how it works. The District collects money for the first \$500,000 of ticket fees, roughly \$400,000 of license plate revenue, and net brick and tile sales. This amount is used first to go into the fund. The amount taken from this fund to pay the operations and maintenance is a formula and it started at \$3.4 million and worked its way up to \$4.8 million. It's calculated by a percentage increase each year. So 3% on City labor and all other expenses associated with their O&M goes up to 2% on the \$4.8 million. It has been averaging a 2.2% increase every year. The budget shows a line item in the 8257 Fund for \$4.9 million with a revenue to offset that in the O&M Fund for \$4.9 million. The District basically takes whatever is in that fund and transfers it – but the first money the District uses are those first three revenue sources and that's by statute. The District

has escrowed without consideration of those three sources of revenue, so the District doesn't take everything out of escrow that becomes available that year. There's usually some money left over and then the District puts it into an excess fund and manages those funds separately. He said this is sort of an area of discussion between the District and the Team as to what the source of that excess money is. Is it the three revenues or is it sales tax. The District's argument, which was discussed with the State Fiscal Bureau, is that it's excess sales tax. He knows the source of the money is kind of an issue but that's the District's position on it.

He added that this fund pretty much zeros out at the end of the year. It's transferred to the next account and then it's combined with the rest of the ticket fees to cover the operations and maintenance costs for the Team. So whatever is in that account is paid to the Team after the District pays for insurance, qualified bank fees on the user fee, NWTC, the independent monitor, etc. The amount this year is projected at \$12.7 million. The ticket fee is budgeted at \$7.8 million. If the Packers have a home playoff game it will generate at least another \$1 million. Any money over and above will be paid to the Team because they have \$27 million in O&M. The Team doesn't charge the District for everything – but they do charge for utilities, City labor, and multiple other expenses. Even if the District found \$100,000 they didn't think was appropriate, they have another \$100,000 to replace it in their budget. Because the District wants the user fee to be pure based on the total revenue that comes in, the District's agreement with the team says that any credit card charges, analyst fees, etc, dealing with the user fee are charged to this account and basically reduce the amount paid to the Team for other expenses. He feels the \$7.8 million will go up and that there's a good chance the Packers will get a home playoff game this season. This doesn't include a price increase which seems to be a standard operating procedure at this point annually.

Mr. Lucius asked if either of those situations give the District more money. Mr. Webb agreed and explained the only thing that affects the District is in the small \$200,000 budget for operations and maintenance.

Mr. Webb went on to discuss the Special Events and Economic Development Fund. This provides funds for grants and preserves the ability to draw \$75,000 - \$100,000 needed for operations for the next 10 years. This year the District budgeted to draw \$83,000. There is \$120,000 in predicted spending for grants this year. If the City asks for money for the Shipyard project this number could go up. With the \$800,000 and the \$1 million coming in the District will be back above \$1.5 million. They just have to keep in mind, going back to the policy, the District would like to keep \$1 million in the fund for District operations, emergencies, or if something changes.

Chair Lamine asked if the District were to get into a situation where the lease would be renegotiated or if there was a legislative change and there would be an increase in the staff costs or operating costs, would those expenses be paid from the Special Events and Economic Development Fund. Mr. Webb answered yes – if it couldn't be handled within the \$137,000 budgeted with Sigma and staff's time. He guesses it wouldn't cover it. He said Mr. Vande Castle has been the local attorney but they previously hired a firm out of Milwaukee to negotiate the initial lease. They would have to see if that would be needed. He feels there are parts of the lease that could be thrown out because they deal with the construction and different types of capital improvements and things like that.

Mr. Webb offered to go through the budget line by line or just accepting approval or answering any additional questions. Vice-Chair Weycker asked him to go through it line by line.

Mr. Webb explained this isn't like a typical government budget because the District doesn't charge taxpayers any money. Whatever the District doesn't spend just doesn't get drawn out of the Economic Development Fund. Whatever the District spends in any of the other funds is just money that can only be used for that purpose.

He explained that interest on the General Fund is \$32,600. Most of that is from zero coupon bonds that as they mature they generate money that can't be spent on current operations. There's no sales tax collected and the \$100,000 escrow comes in and is noted in the General Fund. Part of the escrow is that every year interest becomes available but only \$200 of it can be used for operations because the rest is for future operations because the zero coupon bonds are maturing and the District collects the money but it is for future years. If you bought a zero coupon bond at \$90,000 and this year it earned interest of \$1,000 the interest isn't there - it is just going to get those bonds to \$100,000 in the year in which you need it. There are bonds out there from 2020 to 2031 and they each mature at \$100,000. All this interest is really interest for future years and not current years.

Mr. Webb discussed expenses. He said the District transfers in money from the 8257 Fund for Ms. Roskom's salary and it gets split between the brick/tile sale and the General Fund. The money from Operations and Maintenance Account covers the insurance costs with WMMIC. The transfer in for Special Events and Economic Development Fund is a plugged figure to balance out the account. The salaries were increased by 2% and Social Security, Medicare, life insurance, and Wisconsin retirement are listed. He said the District pays for some cellphone reimbursement. They pay postage. They pay maintenance on an old copy machine and hope to get another year out of it. He explained the memberships paid by the District, the supplies expenses, the travel cost is for mileage costs (which the Board members are eligible for). Mr. Webb will be going to a national conference in 2020. Insurance costs are paid to WMMIC and reimbursed out of the O&M Fund. There is a cost for the annual audit which is paid to the local firm and another firm is paid to cut checks to have more separation of duties. There is money for regional counsel in case there are questions about the lease and local counsel comes to the meetings. Other salaries are paid by Sigma and the management fees and maintenance audit fees are listed as well. The budget contains a small amount for any capital expenditures.

Mr. Webb explained the capital projects and discussed the \$300,000 in user fee as discussed earlier. There is interest on construction funds listed which may or may not be low. The District pays Associated Bank a fee to management investments. Right now there isn't a draw but it may change.

The 8257 Fund is the fund that is a holding account. They don't collect sales tax anymore but have \$4.5 - \$5 million annually becoming available out of the escrow account put together back in 2015. There is revenue coming in from license plate fees and the first \$500,000 of ticket fee. He thinks they did that so this fund wouldn't pay rent to the City. The City rent may have been \$500,000 initially so they didn't want the O&M to pay for it - they wanted this fund to pay for it. The brick and tile sales are budgeted at \$60,000. He dropped the amount to \$50,000 last year because we are exceeding budget so far. The \$1.5 million on interest is mostly escrow as explained before about the zero coupon bonds that mature at various different stages so it only offsets a portion of 8257 Fund.

Office expenses are mainly postage and delivery for brick/tile and other mailings. They budget for advertising and recruitment, shareholders giveaway, and the Team's employee pricing for brick/tiles. Other expenses are envelopes and various other things.

He explained that professional services are paid to the vendor in Florida for special services and Mr. Kuehl's time charged to bricks and tiles is under Sigma. There are qualified bank fees paid to manage the investments of \$65 million and the excess escrow. The \$26,000 is transferred to the District operating fund to offset 50% of the administrative specialist time.

Mr. Webb discussed the O&M Fund. You take the ticket fees and add it to the \$4.9 million to come up with \$12 million to transfer to the Team. Interest depends upon when the Team makes their draws. They used to leave the money in there the whole year and now draw it out quarterly. So how quickly they request the money from this fund determines the amount of interest earned. The District is using \$95,000 this year.

There is a fee for the PO box for user fee and mailing associated with that. All user fee expenses are charged to this account per the District User Fee Agreement.

The District projected to pay the Team \$12.7 million which is the amount in the fund. It is a number that's calculated based on all the revenue and expenses. The District deducts the \$5,000 fee the Team charges to manage the user fee. There are qualified bank fees of around \$60,000 associated with the user fee. The District will pay the independent monitor \$11,500 and this year was only \$5,500 last year because there weren't as many capital expenditures. The NWTC contract is also another expense along with the transfer to the District operating fund for the insurance.

Mr. Webb discussed the Special Events and Economic Development Fund. It shows the \$950,000 with \$4,500 for Mr. Kuehl's time. There is interest of \$18,000 depending on when the money will come in from the LSU game. There is also a projected \$120,000 cost for grants.

That concluded the line by line budget explanation. Mr. Lucius asked about the account listing – economic development grants and incentives of \$120,000 but last year \$190,000 was budgeted and the actual was \$1.1 million. Mr. Webb said that accounts for the \$1 million the District put aside for the new Expo Center. The District didn't know exactly when the funds would be requested. He said that fund is weird because if you approve a \$400,000 grant in 2020 to the City and the District agrees to give them the grant right away that would blow the budget. The timing of the grant payments makes it difficult to accurately budget. The fund balance is a more important consideration than budget.

8. A MOTION WAS MADE BY KEITH LUCIUS AND SECONDED BY MARGARET JENSEN TO ADOPT RESOLUTION 110 – AUTHORIZING APPROVAL AND ADOPTION OF 2020 BUDGET A roll call vote was taken. 7 AYES - MOTION CARRIED UNANIMOUSLY.

Mr. Webb said he'd bring the funds flow chart to the next meeting to explain the 8257 Fund again. Chair Lamine thought he might want to try to do a Prezi to explain all this. He feels it might help the Board understand the funds better. Mr. Webb was open to the idea.

9. SPECIAL EVENTS & ECONOMIC DEVELOPMENT FUND UPDATE:

A. Detail of Special Events and Economic Development Fund

Mr. Webb reported the fund has a balance of approximately \$872,000. There's still \$6,000 available for District operations for the rest of the year which may or may not be needed.

B. Post Event Report – Girls/Boys Volleyball Tournaments

Mr. Webb explained this is the first year the District provided funds for the boys volleyball tournament and the first year the boys tournament has been held in Green Bay. Mr. Everts reported the girls volleyball tournament has been held here since 2002. He said the campaign called “The Rush to the Resch” was started with girls basketball four or five years ago and it really took off. So they did the same for the volleyball tournaments. This is the first tournament in the country with combined genders. It was very successful with 24,436 tickets sold. They promoted a buy one get one ticket to allow spectators to exchange a ticket to a boys game for a ticket to watch a girls game in the following session. He explained that the quarter finals were held on Thursday with two courts running simultaneously. The semi finals are on Friday with the two courts with the finals on Saturday held on a single court. Mr. Webb said there’s only one division of boys volleyball with 8 teams. The girls have eight Division 1 teams, and 4 teams in each other Division 2, 3, and 4 that makes up the 28 teams. There were three local teams participating and Luxemburg Casco provided hotel rooms. The CVB did decals and welcome signs along with bag tags for each team member. There were 900-950 room nights sold. It was the first WIAA event without the Shopko Hall and the parking that surrounds it. Therefore, handicapped parking took some extra effort. The Sunday Packer game only presented an issue with the WIAA post event meetings. The economic impact was on target at \$700,000. There was good media coverage and Kimberly and Luxemburg Casco won their divisions. Mr. Webb mentioned that the teams sold the most tickets actually won their first games unlike the basketball teams that seem to lose their first game and the fans do not return.

Mr. Everts shared a letter that was received from the Executive Director of WIAA thanking the CVB for its efforts.

Mr. Galvin asked about the new indoor athletic facility in the Fox Valley and how it may be some competition for these type events. Mr. Everts said he already lost a gymnastics meet to that facility because of lack of hotel rooms during a Packer game weekend. He said the new facility has a permanent sheet of ice, a permanent wood floor and a third sheet of ice in the winter which is something else in the summer. Cornerstone has the three sheets of ice so the hockey isn’t a problem but the basketball courts is something else. They are hoping the new Expo Hall will help with the basketball court issue. The main problem is when there is a home Packers game. Mr. Webb said one problem they face every year if they have to reserve for an event 2 years out they don’t know if there’s a Packers game yet. Mr. Everts agreed they are turning down lots of revenue. It’s sometimes possible to offer a flex schedule with the organization but not always.

C. Future Projects/Events

Mr. Webb said they were approached by someone to look at a feasibility study for doing some kind of large sports complex and they are working with the CVB and will bring it to the Board. The District’s participation would only be in the feasibility study not funding the facility. It is in the very preliminary discussion phase and the District has asked the CVB to be the point person on this project. He feels that if the group is open to the idea of the type of facility, its location and size, etc. that it would be a possibility. Mr. Everts explained that Fox Valley did that 5-6 years ago and ended up with their new facility. Mr. Galvin thinks it would be interesting to see what a study would say. Mr. Webb agreed and wants this study to be wide open rather

than what the developer wants. Ms. Weycker mentioned that the Shopko location would be ideal and they are looking at doing pickleball there. Mr. Galvin said they are looking at building some pickleball courts in a local park too. Mr. Weycker said they are looking at outdoor courts in Murphy Park but evidently wind is a factor for pickleball.

10. OCTOBER 2019 FINANCIAL REPORT

Mr. Webb reported the financials are pretty standard.

There were no questions on the financials.

A MOTION WAS MADE BY MARGARET JENSEN AND SECONDED BY BILL GALVIN TO APPROVE THE FINANCIAL REPORT. Vote taken. MOTION CARRIED UNANIMOUSLY.

11. 2018 AUDIT (if available)

Mr. Webb said the audit isn't available yet. Schenck is now Clifton Larsen Allen and that may be the issue with the delay.

Sen. Cowles left the meeting at 3:00 p.m.

12. DIRECTOR'S REPORT

Mr. Webb mentioned the first two fund statements were discussed earlier. He stated that the Packers have been drawing down on the O&M Fund. There's \$58 million of the Special Revenue Fund in escrow basically and there's the \$983,000 in the Special Events and Economic Development Fund. There is still \$13 million in the Capital Improvements Fund awaiting the draw for security building.

Mr. Kuehl gave the MBE/WBE update. He reported on NWTC's third quarter report that shows they've had some workshops and speakers. Consistent with discussions at the last meeting, he met with the Dean to ask about looking into a couple events that have a more focused impact and get away from taking attendance at every meeting and monitoring every workshop. They will see what they can do to focus on women, minority, and disabled veteran groups. They will meet internally and get back to him with something in the near future.

Mr. Kuehl presented the Independent Monitor's Report. He explained the statutes regarding the participation goals for business participation and workforce diversity. The legislation also required there be a project coordinator to work for the Team to gather all the data and numbers and compile a report to the Team. The Team works with AFFR and they produce a report and then we contract with the Independent Monitor, which is Cross Management Services, which is also required by the statutes. Her role is to confirm the numbers are legitimate. The statutes also require the District to receive regular reports and that's the Annual Reporting from the Independent Monitor. The Team gets quarterly reports from the project coordinator but the official numbers are from the Independent Monitor. The report says that the District is meeting all the goals in aggregate. They made the decisions long ago because of the demographics of our community. They wanted to get over the 20% requirement rather than the 15% minorities and 5% women. They now count the disabled vets, which makes the aggregate goal 21%, and want to meet those goals. In short, they are meeting all the goals and it is a favorable report. There were no questions.

Mr. Kuehl added that the report has been greatly streamlined as compared to the beginning. They decided to report on everything and the numbers are what they are and if they don't meet the goals they know they're trying. Mr. Webb said that if they consistently didn't meet the goals, the requirement was to contract with NWTC which they do so they're covered either way.

Mr. Kuehl reported on the game review. He wanted to go through the highlights by area. He reported that parking was very good overall at this game. A couple issues are longstanding issues such as a lack of a convenient drop-off zone and post game pickup zone for people with disabilities. He spoke with the Team about this and decided to keep those kind of on hold for now because they are investigating connectivity of the stadium to Titledown and there may be some issues then about handicapped parking. The other thing was during a night review they found the lighting from the Titledown District to crossing the street was not the best.

Mr. Webb went back to handicapped parking and explained he was at 3 college games in the last 3 years and noted their handicapped parking is offsite and you take a 15-20 minute bus shuttle and wait in line to get on a bus. If you want to leave early you really can't. It's an issue at every stadium and he feels the Packers have done a decent job with the limited access they have. If you start shuttling people it will be very difficult. Mr. Kuehl agreed and noted they have started using golf carts to shuttle people to the gates. Mr. Popkey arrived.

Mr. Kuehl noted that they noticed a grill was behind a car during this review. They noticed the coal bins aren't well marked and thinks they could be flagged better somehow. The entrances continue to have data collected at the end of the season. Their idea was to try to shift some of the use of the Oneida gate to others. The numbers show there has been an increase in the American Family gate which was the area targeted. The Miller Lite gate has gone down with the reconfigured flow. They continue to monitor this and think it would be best to continue to lighten the load at the Oneida gate. The Team tries to notify people about the waits at the gates.

Mr. Kuehl mentioned the South Gate entrance. There've been problems with the line flowing into the media lot and traffic tries to cross the line. They were concerned about this and spoke with the Team that made changes in terms of reassigning parking and trying to limit the traffic coming down Valley View. Now it's basically limited to game personnel who enter the loading dock. They will reevaluate this again. The other issue was the queues and their flow. They witnessed a media truck entering and having a hard time making the turn into the lot. They will take a look at this to see if they can come up with something better. Mr. Popkey added that they took steps to eliminate a lot and relocated them. Now there's still a handful of media and some police escorted vehicles that will continue to use the entrance and they will continue to look at this. At the very least they will have people there to control the traffic. Mr. Kuehl appreciates them looking into that.

Mr. Kuehl mentioned the landscaping, grounds, and exterior. He said the ICP panels were an issue before and they have a follow-up from the maintenance review and didn't really look at them during the review. He said some spalling bricks were noticed and they will be checking with the manufacturer regarding resealing these bricks.

Mr. Kuehl added that trash at the gates continues to be a problem. There are dumpsters 20-30 steps from the gate and the trash is put down right at the gate. He's not sure if this will ever be resolved. They do have crews come around and clean up the trash. The Team has tried different locations for the bins, etc. People keep their drinks until the last minute. Mr. Webb said some people might have

aluminum cans and they don't like to throw them in the big trash bin. Mr. Popkey agrees and they feel the layout they use now works best. They send out a team to clean up the gates right after kickoff. Mr. Popkey said they've had recycling problems in general. If the bin contains one piece of trash they won't recycle. He added they've been dealing with the trash bins for years. The coal bins may just need signage but to get the signs high enough would require some massive poles. They will continue to look into this. Mr. Kuehl said there've been many changes and improvements to the building and the things they find are quite trivial. The truth is the facility is run very well.

Mr. Kuehl reported on the Super Bowl Trophy photo op stage. They found it very underutilized at the game. He thought there could be signage. Mr. Popkey agreed. Mr. Kuehl added that the landscaping is gorgeous with the Christmas décor. He found no smoking violations when they were reviewing this game. He mentioned the standing room and handicapped tickets are usually not sold out. Mr. Popkey said they made an adjustment in pricing for standing room and the response has been good. He also said with the ADA they are required to hold back a few tickets in case someone shows up on game day.

Mr. Kuehl pointed out that lines in the atrium to the pro shop would cross the entry way. They did put some barriers to try to control the lines. The new US Cellular loft seemed very well received. The lines for the men's room in the indoor club seating area in the past have blocked the hallway but this review shows the staff directing the line to stay near the wall. He will continue to monitor that. Restroom queues on the concourses are always an issue at halftime and they will continue to watch this but he's not sure there's anything that can be done about it. Mr. Popkey said they also continue to monitor this and connect with colleagues at other stadiums. They have limited space here at Lambeau and they do have staff helping.

Mr. Kuehl reviewed the grab and go concession concept and it appears to be very well received and it seems to be the trend in the industry. Mr. Webb said the most frustrating part of the game is going to a concession stand and finding out they are out of something when you get to the counter. They noted that at this game they had no problem getting a cup of water for free as has been the practice. Mr. Webb said it isn't consistent and there's a lack of communication.

Mr. Popkey said they are also frustrated with the lack of communication. There is a significant staffing challenge. They train people and this is a constant issue. Mr. Webb said that running out of things before a game shouldn't occur. Mr. Popkey agreed and said they are looking at digital menu boards to alert people of these things.

Chair Lamine feels they are surveying the ticketholders and they are getting some of the same feedback from them as well and he's sure it is a focus for the Team. Mr. Popkey agreed and said they also look at the concessions on game day themselves. He said Delaware North also sees this. They continue to work on this.

Ms. Weycker asked if there was a possibility to donate leftover food rather than tossing it because she's heard of instances where there's been massive waste of food. Mr. Popkey said there are guidelines and health industry standards that govern those. He said if there are items that are preprepared that haven't been opened up those can be donated. However, if they've been opened and are in serving dishes they cannot be donated. They do have programs set up with local pantries. Ms. Weycker said sometimes they are allowed to leave to go containers and let people take things. Mr. Webb feels there's a question about this that he will discuss with Mr. Popkey later. Mr. Popkey said they are not ignoring this issue.

Ms. Weycker said she heard there was a caterer at an event here and the caterer allowed the food to be removed but the Team wouldn't allow that.

Mr. Kuehl pointed out the collapsible bleachers that are set up in the marshalling area. This saves work and time for the team and is a nice solution. Chair Lamine asked who they were marshalling. Mr. Kuehl said it would be the band or halftime people, etc. Mr. Popkey added the Tundra Line may use them or the halftime acts.

Mr. Kuehl also reported they observed the seating bowl and playing field which looked good. They didn't visit the media facility on this review.

All in all everything was very good and it was a good review.

Chair Lamine expressed his appreciation regarding the Team's efforts with the shuttles and handicapped parking. He knows they are being used. Mr. Popkey agreed that is something they are getting better at.

Mr. Webb reported that brick and tile sales were pretty good for September.

Mr. Webb reported on the future meeting dates which are being held quarterly.

There were no other matters for the Director's Report.

A MOTION WAS MADE BY MARGARET JENSEN AND SECONDED BY KRISTEN JOHNSON TO APPROVE THE DIRECTORS REPORT. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. OTHER MATTERS AUTHORIZED BY LAW

There were no other matters.

12. MOTION TO ADJOURN

A MOTION WAS MADE BY BILL GALVIN AND SECONDED BY MARGET JENSEN TO ADJOURN THE MEETING. A vote was taken. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at approximately 3:40 P.M.

Respectfully submitted,

Diane Roskom
Administrative Specialist